The City’s Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

I. WELCOMING REMARKS:
   A. Call to order

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (Representatives from government offices, Police Department, and community-based organizations. Reports and Brief presentations only. Any questions, please follow up with presenter on the side so meeting may proceed as scheduled (up to 10 minutes total).
   A. LA City Council District Representative
   B. LAPD Senior Leads
   C. Other Government Departments/Agencies
   D. Community Organizations

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:
   Public comments on non-agenda items within the Board’s jurisdiction (Up to 2 min/speaker)

IV. Confirmation of Danielle Suarez Jones as Treasurer and bank card holder (discussion and possible action – up to 2 minutes)

V. Discussion and possible action on the installation of a new Sprint wireless rooftop facility at 5321 Via Marisol. Presentation by Yumi Kim of the Eukon Group.

VI. Discussion and possible action to elect an alternate signer (up to 3 minutes)

VII. Discussion and possible action to revise and amend budget category amounts (up to 5 minutes)
   A. The Outreach budget is currently over-committed by $8,190.13
   B. Approval to transfer $7,500 from NPG budget to Outreach budget
   C. Approval to transfer $1090.13 from CIP budget to Outreach budget

VIII. Discussion and possible action regarding expenditure for $100 per month ($1200 for the fiscal year) for the website with vendor The Mailroom (up to 3 minutes)

IX. Update on upcoming Clean Team event, to be held Saturday October 20th from 9a-12p (up to 5 minutes)
   A. Board member participation
   B. Outreach efforts
   C. Approval to add up to $750 to Clean Team budget (which will include cost for outreach flyers for upcoming Clean Team Events), to be allocated from overall CIP budget

X. Street Banner Design and Installation Update (up to 2 minutes)
   A. Council Motion Letter
   B. Installation date ETA
XI. Holiday Event and Tree Lighting Update (discussion and possible action - up to 10 minutes)
   A. Holiday Block Party and Tree Lighting Update – to be held on Friday December 7th from 4-8 p.m.
      a) Wheeling Way will be closed from Monterey Road to Ebey Ave.
      b) Event will include the following to be funded by the Hermon NC: Santa and photo booth, cappuccino and hot chocolate bar, holiday cookies, Hermon NC branded mug + tote giveaway for first 100 attendees. Other activities to include DJ playing music throughout, Tree lighting by Councilman Huizar at 6 p.m., Bushnell Way Elementary concert to follow.

   B. Holiday Bow Update
      1. Installation scheduled for November 13th. Ceremonial gathering for first lighting?
      2. Permit requirement

   C. Lighting for “Big Tree” Update
      1. Council office to improve/ add to existing tree lighting

D. Next Holiday Event committee meeting – October 22nd at 6 p.m. at 5800 Monterey Road

XII. Highland Park Holiday Parade (discussion and possible action – up to 3 minutes)

XIII. Election Committee Formation (up to 5 minutes)
   A. Selection of Chairperson
   B. Scheduling of first Election Committee Meeting (to include Robertino Salgado)

XIV. Neighborhood Purpose Grant (NPG) Update (up to 2 minutes)
   A. Applications due by October 15th. Information for applicants can be found at hermonnc.org.
   B. Committee to review applications on October 18th
   C. Finalists to be invited to next Board meeting, to be held Thursday November 8th.

XV. Update from Community Improvement Project Committee (discussion and possible action – up to 3 minutes)
   A. Sidewalk Repair Report Update
      1. Sidewalk report has been uploaded for public review and comment
      2. Presentation of the report to CD 14 to occur at next Board Meeting: November 8th
   B. Bureau of Street Services Small Asphalt Repair (SAR) program
      1. Submissions sent on 10/4; Work to be completed by 10/18/18

XVI. Outreach Strategy (discussion and possible action – up to 5 minutes)
   A. Hermon NC Facebook Page, Instagram, E-mail campaign (mailchimp). More promotion/exposure to direct traffic to Facebook, Instagram, website.
   B. Follow-up to meetings to be posted on various sites (Nextdoor), Facebook, E-Mails.
   C. Next approved mailing: Postcard for Holiday Event, January Clean Team, and January/February Meetings (to be sent late November).
   D. Flyer reminders for November, January, February, and March meetings. Approval of cost for flyers up to $115 or $460 total for each meeting if volunteers walk the flyers. This would be a reallocation of up to $550 (already approved in Outreach Budget) that was previously approved for printing and delivery of flyers (with a walking service) for the March meeting (approved at the August 2nd meeting)
   E. Discussion and possible action for signage for meetings for up to $400 (banners, etc.).

XVII. Community Impact Statement Update (discussion and possible action – up to 3 minutes)

XVIII. Update on Mailing address/Post office box (up to 2 minutes)

XIX. Set or announce date(s) for upcoming NC board and committee meetings

XX. ADMINISTRATIVE ITEMS (discussion and possible action – up to 10 minutes:
   A. Status of City contract for rental of Fellowship Hall
   B. Review and Adoption of Minutes for September meeting
   C. Review and Adoption of the Monthly Expenditure Reports (MERs)

www.HermonNC.org  email: info@hermonnc.org
D. Updated Neighborhood Council Board Roster has been submitted to DONE
E. Discussion and possible action to update the Neighborhood Council inventory list for DONE

F. Discussion and possible action of council submissions for city attorney liaison

XXI. BOARD MEMBER COMMENTS/ANNOUNCEMENTS
XXII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS
XXIII. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - Agendas will be posted for public review at www.HerononNC.org and as follows:
• Hermon Fellowship Center 5800 Monterey Road, Los Angeles, CA 90042
• Hermon Dog Park in Hermon Park
• Fresco Market 5914 Monterey Road, Los Angeles, CA 90042
• You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: https://www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting N. Mihalka, HNC Chair, at nicole.hermonnc@gmail.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street, L.A., CA, at our website: HermonNC.org, www.empowerla.org/hnc/ or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Nicole Mihalka, Board Chair, at nicole.hermonnc@gmail.com.

RECONSIDERATION AND GRIEVANCE PROCESS For information on the HNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HNC Bylaws. The Bylaws are available at our Board meetings and our website www.empowerla.org/hnc/

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