



HNC GOVERNING BOARD

Katherine Harrington, *North Rep.*
Jorge Quezada, **VICE CHAIR** *West Rep.*
Leonel Aguilar, *East Rep.*
D. Davis Fowlkes, *Educational Rep*
Lee Turner, *Charitable, Civic or Faith Based Rep.*
Danielle Suarez, **TREASURER** *Quality of Life Rep.*
Nicole Mihalka, **CHAIR** *Cultural Rep.*
Jessica Jimenez, *Youth Rep.*
Cheryl Hansen, *Community Interest Rep.*

www.HermonNC.org email: info@hermonnc.org

P.O. Box 42250, Los Angeles, CA 90042

General Board Meeting Meeting Agenda

Thursday March 14th, 2019 — 7:00-9:00 PM
5718 Monterey Road
Los Angeles, CA 90042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

- I. WELCOMING REMARKS:
 - A. Call to order
 - B. Roll Call
- II. Introduction of Board Members for 2019-2020 (up to 10 minutes)
- III. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (Representatives from government offices, Police Department, and community-based organizations. Reports and Brief presentations only. Any questions, please follow up with presenter on the side so meeting may proceed as scheduled (up to 10 minutes total).
 - A. LA City Council District Representative
 - B. LAPD Senior Leads
 - C. Other Government Departments/Agencies
 - D. Community Organizations
 - E. Update from Bushnell Way on Dual Language Program starting the 2019/2020 school year
- IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:
Public comments on non-agenda items within the Board's jurisdiction (Up to 2 min/speaker)
- V. Land Use Committee Update (discussion and possible action)
 - A. Update on community input for proposed project at 625 Coleman
 - B. Potential re-zoning of certain portions of the Monterey Road
 - C. Scheduling of April meeting
- VI. Update from Community Improvement Project Committee (discussion and possible action – up to 3 minutes)
 - A. Sidewalk Repair Report – status on progress with Council Office
 - B. Recycling Center (update)
 - C. Discussion and possible action for advertisement for traffic safety for children pedestrians in and around schools and main thoroughfares. Each advertisement will contain HNC information, including website. Approval for up to \$250 for up to 6 signs.
 - D. Discussion of creating a “curbside parkway” along Monterey Road or other parts of Hermon

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- VII. Community Impact Statement Update (discussion and possible action – up to 3 minutes)
 - A. Approval of CIS for awareness and increased enforcement of illegal fireworks
 - B. Approval of CIS to request that City amend its proposed budget to include childcare for NC meetings
 - C. Discussion of topics for upcoming CIS statements
- VIII. Street Banner Design and Installation Update (discussion and possible action - up to 3 minutes)
 - A. Production and installation update for 25 banners
 - 1. 22 are ready to install on identified bracket locations; 1 for Bushnell School; 2 are slated for Monterey Road in front of Monterey Plaza, however there are large trees that would cover/hide the sign
 - 2. Update on tree trimming for the trees in front of Monterey Plaza
 - 3. Approval of additional installation cost of up to \$750 to install these two banners after/if trees or trimmed or maintain these two banners as part of inventory for other Hermon NC use and outreach (at no additional costs)
- IX. Election of Board Officers for 2019-2020 (discussion and possible action - up to 5 minutes)
 - A. Treasurer
 - B. Vice Chair
 - C. Chair
- X. Update from Finance Committee (discussion and possible action – up to 5 minutes)
 - A. Approval of February MER
 - B. Approval for up to \$325 to fix the Hermon sign in the median from remainder of funds (allocated but unspent)for holiday bow rental).
 - C. Report on funds available until end of Fiscal Year
 - D. Discussion and possible action of re-allocation of funds in various sub-categories
 - E. Updating inventory list
- XI. Update on upcoming Clean Team events (discussion and possible action - up to 3 minutes)
 - A. Next Clean Team – Saturday, April 27th, meet at Fresco at 9 a.m.
 - B. Update on Event Details (shredder, large bins, etc.)
 - C. Outreach and outstanding paperwork
 - D. Approval for up to \$500 for shredding service for April 27th event
 - E. Approval for up to \$244.72 for food/beverages for Clean Team events from previous T-shirt and banner allocations
 - F. Approval for up to \$400 for new banners and up to \$300 for flyers for Clean Team April event
 - G. Approval for up to \$420 for promotional items for Clean Team events (including cooler bags for April 27th event), to be reallocated from Clean Team Misc. Giveaway Items - (up to \$500 to be Clean Team).
 - H. Selection and approval of new chair for Clean Team Committee
- XII. Update on Neighborhood Purpose Grants
- XIII. Outreach Strategy (discussion and possible action – up to 5 minutes)
 - A. Hermon NC Facebook Page, Instagram, E-mail campaign (mailchimp). More promotion/exposure to direct traffic to Facebook, Instagram, website.
 - B. Approval of up to \$110 for improved Facebook outreach strategy. Specifically, Facebook boosts of \$30 per incident and will be utilized for general and special board meetings. Each boost will have a duration of 10 days and will reach 19,000 people within a 2-mile radius and will be utilized for April, May and June Meetings.
 - C. Approval of up to \$350 total for refreshments for April, May, and June 2019 meetings.
 - D. Approval for up to \$200 as additional funds for meeting signage
 - E. Approval for up to \$220 for up to 2 sets of Neighborhood Council business cards (quantity of up to 200 cards per set) for Jorge Quezada and Jessica Jimenez as part of an outreach strategy to be defined.

- F. Follow-up to meetings to be posted on various sites (Nextdoor), Facebook, E-Mails.
- G. Upcoming mailings: Postcard for April Clean Team (previously approved for up to \$1,000). Approval of up to \$900 for separate postcard mailing for April and May meetings
- H. Additional Outreach for April Clean Team including flyers to schools

XIV. Set or announce date(s) for upcoming NC board and committee meetings

XV. ADMINISTRATIVE ITEMS (discussion and possible action – up to 10 minutes:

- A. Status of City contract for rental of Fellowship Hall
- B. Review and Adoption of Minutes for February board meeting
- C. Review and Adoption of the Monthly Expenditure Reports (MERs)
- D. Updated Neighborhood Council Board Roster to be submitted to DONE
- E. Discussion and possible action to update the Neighborhood Council inventory list for DONE

XVI. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

XVII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

XVIII. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - Agendas will be posted for public review at www.HermonNC.org and as follows:

- **Hermon Fellowship Center 5800 Monterey Road, Los Angeles, CA 90042**
- **Hermon Dog Park in Hermon Park**
- **Fresco Market 5914 Monterey Road, Los Angeles, CA 90042**
- **You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at:**

<https://www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting N. Mihalka, HNC Chair, at nicole.hermonnc@gmail.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street, L.A., CA, at our website: HermonNC.org, www.empowerla.org/hnc/ or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Nicole Mihalka, Board Chair, at nicole.hermonnc@gmail.com.

RECONSIDERATION AND GRIEVANCE PROCESS For information on the HNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HNC Bylaws. The Bylaws are available at our Board meetings and our website www.empowerla.org/hnc/

SERVICIOS DE TRADUCCION Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a J. Quezada, al (818) 425-9976 o por correo electrónico jorgequezada76@gmail.com para avisar al Concejo Vecinal