

HERMON NEIGHBORHOOD COUNCIL
Special Board Meeting
Thursday October 11th, 2018 — 7:00-9:00 PM
Hermon Fellowship Center
5800 Monterey Road, Los Angeles, CA 90042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

I. WELCOMING REMARKS: A. Call to order

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (Representatives from government offices, Police Department, and community-based organizations. Reports and Brief presentations only. Any questions, please follow up with presenter on the side so meeting may proceed as scheduled (up to 10 minutes total)).

A. LA City Council District Representative

- Suzy was not present for an update.
- John Darnell of the Department of Neighborhood Empowerment – begins by thanking those that attended the Congress of Neighborhood. There were over 1,000 RSVPs. He's hoping for more next year. There are 97 neighborhood councils.
- Announcement for the Education for Summit on 10/23/18 at 6:30pm. Location: Denton Auditorium Addressing youth, schools, education.
- Homeless Liaison meeting – City Hall East 10/29/18 at 6:30pm
- In Person Ethics Training Boyle Heights 10/29/18 6:00pm
- Civic U: Resilient LA – Tuesday 10/30/18 6:30-8:30pm
 - 1/100 cities working toward a "Readier LA Neighborhood" and addressing many subjects – emergency preparedness and recovery, climate adaption, infrastructure modernization and economic security.
- First two election meetings –
 - Sept 25th and 27th – 12 different regions, different days
 - December 15: Hermon's registration is stated in the monthly profile report.
 - Register as a candidate. There is a 30 day window to run for reelection.

B. LAPD Senior Leads

-None.

C. Other Government Departments/Agencies D. Community Organizations

- Liz from Art in the Park –
 - Announces Dia de Los Muertos on Sat 10/20/18. There will be crafts and flowers.
 - Oct 27th community altar
 - Open House: 11/2/18 5-7pm
 - Summer music series recap – About 200 people were served. Thankful for the Neighborhood purpose grant they received. Photos will be posted on their website.

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

Public comments on non-agenda items within the Board's jurisdiction (Up to 2 min/speaker)

-None.

IV. Confirmation of Danielle Suarez Jones as Treasurer and bank card holder (discussion and possible action – up to 2 minutes)

- Ryan moves to confirm Danielle Suarez as Treasurer and bank card holder. Leo seconds.
- **Board discussion:** Leo will remain bank card holder. Danielle Suarez' recommendation is both bank card holder and treasurer. Unanimous. Ayes have it. Lee is ineligible to vote at this time.

V. Discussion and possible action on the installation of a new Sprint wireless rooftop facility at 5321 Via Marisol. Presentation by Yumi Kim of the Eukon Group.

- Yumi Kim: Rooftop of county building

- Being mindful of the appearance. Screened so we won't see the appearance (anyone walking by). Painted to match the color of the building. She is present to inform and answer questions. If the board deems it appropriate a CIS will be written.
 - They are working with the owner of the building. The City of LA is aware. Remaining question: is the county aware?
 - Site Feasible from a wireless objective standpoint, certain height, without any physical obstruction. Establish lease with the property owner.
 - She states the church pastor was interested. She doesn't give his name.
 - In the Fresco Market area – the burned building. Once rebuilt AT&T will move into the building. Currently their truck in on site.
 - Monterey Via Marisol Apartment didn't have definite interest moving forward.
 - Sprint: lack of coverage in this particular area.
 - "How will it affect patients?" Question was asked. Answer: it is located on the rooftop and is safe. The signals transmit out, not down.
 - Paranoia could be an adverse effect felt by patients. Company can get an awareness of how it is going to affect the community.
 - Leo suggests the moral principal; make the patients aware, consider them.
 - At the end of the day it's the building owner's decision. Sprint can encourage.
 - There was a cell site
 - Generally long-term leases last 20-30 years with renewal periods.
 - John Darnell: technically the timeline is "tight." The public hearing is next Tuesday.
 - Amending motion to support. Motion to amend item V. Motion: Danielle. Second Sandra Ryan. All ayes.
 - Lee motions to approve V. Second: Danielle. Chair does not vote. All ayes.
- VI. Discussion and possible action to elect an alternate signer (up to 3 minutes)**
- Alternate signer for cardholder purchases. Purchases require a primary signatory and a secondary signatory: second signer – all items we vote on go to them. The alternate fills in for the second signatory.
 - Danielle motions. Leo Seconds. Lee is ineligible at this time. All ayes, unanimous. Chair doesn't vote.
- VII. Discussion and possible action to revise and amend budget category amounts (up to 5 minutes)**
- A. The Outreach budget is currently over-committed by \$8,190.13**
- Office: \$5,400.
 - \$850 is left
 - Outreach: \$1600.
 - \$8,190.13 over allocated
 - Election: \$500
 - CIP: \$2,675
 - NPG: \$15,000
- B. Approval to transfer \$7,500 from NPG budget to Outreach budget**
- Danielle motions. Sandra seconds. Lee is ineligible to vote at this time. Chair does not vote.
- C. Approval to transfer \$1090.13 from CIP budget to Outreach budget**
- Daniel motions to approve C. Danielle seconds. Lee is ineligible to vote at this time. Chair does not vote.
- VIII. Discussion and possible action regarding expenditure for \$100 per month (\$1200 for the fiscal year) for the website with vendor The Mailroom (up to 3 minutes)**
- Danielle: \$1,200 fiscal year (12 month)
 - Lee is ineligible to vote at this time. Chair does not vote. All ayes, unanimous.
- IX. Update on upcoming Clean Team event, to be held Saturday October 20th from 9a-12p (up to 5 minutes)**
- A. Board member participation**
- Three Board members can attend.
- B. Outreach efforts**
- Bushnell Way Elementary is offering extra credit to clean up their community.
 - LAICHS: unsuccessful in receiving response from them about their student's participation.

- Huizar’s office is providing the tool. Pick up: Friday before.
- Sticker Party.
- This weekend: deliver half sheet flyers and maps. Requires assistance.
- Event approval form – covers liability. Sent it in with the BAC form by tomorrow: 10/12/18
- C. Approval to add up to \$750 to Clean Team budget (which will include cost for outreach flyers for upcoming Clean Team Events), to be allocated from overall CIP budget**
- Ryan moves to approve. Danielle seconds. Unanimously approved.
- X. Street Banner Design and Installation Update (up to 2 minutes)**
- A. Council Motion Letter**
- AAA banners. Required a council motion – approved on 10/09/18
- B. Installation date ETA**
- It will take 30 days to install. Will be up at least for a year.
- 13 locations for the banners.
- XI. Holiday Event and Tree Lighting Update (discussion and possible action - up to 10 minutes)**
- A. Holiday Block Party and Tree Lighting Update – to be held on Friday December 7th from 4-8 p.m.**
- a) Wheeling Way will be closed from Monterey Road to Ebey Ave.
- b) Event will include the following to be funded by the Hermon NC: Santa and photo booth, cappuccino and hot chocolate bar, holiday cookies, Hermon NC branded mug + tote giveaway for first 100 attendees. Other activities to include DJ playing music throughout, Tree lighting by Councilman Huizar at 6 p.m., Bushnell Way Elementary concert to follow.
- The Neighborhood Council will have a booth at the event.
- B. Holiday Bow Update**
- 1. Installation scheduled for November 13th. Ceremonial gathering for first lighting?**
- Lee suggests that we don’t need a ceremony for the bow.
- 2. Permit requirement**
- Chief Harris of Bureau of Street services.
- C. Lighting for “Big Tree” Update**
- 1. Council office to improve/ add to existing tree lighting**
- Huizar’s office can give the tree more lights.
- D. Next Holiday Event committee meeting – October 22nd at 6 p.m. at 5800 Monterey Road**
- XII. Highland Park Holiday Parade (discussion and possible action – up to 3 minutes)**
- The Chamber of Commerce requires an Application to Participate from the Event Committee
- The parade is on Sunday, Dec 2nd. It will start on York, and go down to Sycamore Grove.
- XIII. Election Committee Formation (up to 5 minutes)**
- The election is in April 2019.
- A. Selection of Chairperson**
- Lee motions to amend A. All ayes except for one abstention by Danielle.
- Sandra motions to approve. Daniel seconds. Danielle abstains.
- Lee nominates himself. Sandra seconds.
- B. Scheduling of first Election Committee Meeting (to include Robertino Salgado)**
- The meeting is scheduled for 10/22/18.
- XIV. Neighborhood Purpose Grant (NPG) Update (up to 2 minutes)**
- A. Applications due by October 15th. Information for applicants can be found at hermonnc.org**
- B. Committee to review applications on October 18th.**
- C. Finalists to be invited to next Board meeting, to be held Thursday November 8th.**
- XV. Update from Community Improvement Project Committee (discussion and possible action – up to 3 minutes)**
- A. Sidewalk Repair Report Update**
- 1. Sidewalk report has been uploaded for public review and comment**
- Slideshow by City Improvement Project committee.
 - Sidewalk: 32 requests

- Street: 16 requests (asphalt)
 - 2. **Presentation of the report to CD 14 to occur at next Board Meeting: November 8th**
 - B. Bureau of Street Services Small Asphalt Repair (SAR) program**
 - 1. **Submissions sent on 10/4; Work to be completed by 10/18/18**
- XVI. Outreach Strategy (discussion and possible action – up to 5 minutes)**
 - A. **Hermon NC Facebook Page, Instagram, E-mail campaign (mailchimp). More promotion/exposure to direct traffic to Facebook, Instagram, website.**
 - B. **Follow-up to meetings to be posted on various sites (Nextdoor), Facebook, E-Mails.**
 - C. **Next approved mailing: Postcard for Holiday Event, January Clean Team, and January/February Meetings (to be sent late November).**
 - D. **Flyer reminders for November, January, February, and March meetings. Approval of cost for flyers up to \$115 or \$460 total for each meeting if volunteers walk the flyers. This would be a reallocation of up to \$550 (already approved in Outreach Budget) that was previously approved for printing and delivery of flyers (with a walking service) for the March meeting (approved at the August 2nd meeting)**
 - E. **Discussion and possible action for signage for meetings for up to \$400 (banners, etc.).**
- XVII. Community Impact Statement Update (discussion and possible action – up to 3 minutes)**
 - Community impact statement:
 - 37 testimonials submitted before the mayor’s budget.
 - Line item: \$3.7 M and the mayor’s office’s support.
 - City rebate program
 - used by new development contractors.
 - Hard to step down.
- XVIII. Update on Mailing address/Post office box (up to 2 minutes)**
 - The council is working on this. They will send a letter addressed to John Darnell stating that a PO Box is a community need and asking if the Hermon NC can jump on DONE or Empower La’s contract.
- XIX. Set or announce date(s) for upcoming NC board and committee meetings**
 - 10/18/18: Fresco meeting at 6pm.
 - 10/22/18: Election Committee joint meeting with Holiday event committee and the Finance committee.
 - 11/8/18: Neighborhood Council Board Meeting
- XX. ADMINISTRATIVE ITEMS (discussion and possible action – up to 10 minutes:**
 - A. Status of City contract for rental of Fellowship Hall**
 - Tabled.
 - B. Review and Adoption of Minutes for September meeting**
 - Tabled until everyone has a copy of the minutes.
 - C. Review and Adoption of the Monthly Expenditure Reports (MERs)**
 - Danielle motions to approve. Leo seconds.
 - D. Updated Neighborhood Council Board Roster has been submitted to DONE**
 - Addition of Danielle Suarez Jones and Lee Turner.
 - Daniel motions. Danielle seconds.
 - Leo contacted DONE, it has been updated.
 - E. Discussion and possible action to update the Neighborhood Council inventory list for DONE**
 - No additions.
 - F. Discussion and possible action of council submissions for city attorney liaison**
- XXI. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**
 - Daniel states he will be resigning from the NC soon but he wants to stay involved in the community.
- XXII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**
 - In the next Community Impact Statement add language about the school crossing sign, loose dogs and fireworks.
- XXIII. ADJOURNMENT**
 - Adjourned at 9:27