



HNC GOVERNING BOARD

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Lee Turner, *Charitable, Civic or Faith Based Rep.*
Danielle Suarez, **TREASURER** *Quality of Life Rep.*
Nicole Mihalka, **CHAIR** *Cultural Rep.*
Jessica Jimenez, *Youth Rep.*
Cheryl Hansen, *Community Interest Rep.*

www.HermonNC.org email: info@hermonnc.org

P.O. Box 42250, Los Angeles, CA 90042

General Board Meeting Meeting Agenda

Thursday, July 11th, 2019 — 7:00-9:00 PM

5718 Monterey Road
Los Angeles, CA 90042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

- I. WELCOMING REMARKS:
 - A. Call to order
 - B. Roll Call
- II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS: (Representatives from government offices, Police Department, and community-based organizations. Reports and Brief presentations only. Any questions, please follow up with presenter on the side so meeting may proceed as scheduled (up to 10 minutes total).
 - A. LA City Council District Representative
 - B. LAPD Senior Leads
 - C. Other Government Departments/Agencies
 - D. Community Organizations
- III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:
Public comments on non-agenda items within the Board's jurisdiction (Up to 2 min/speaker)
- IV. Hermon NC "Fireworks Free Zone" Campaign Recap (discussion and possible action - up to 5 minutes)
 - A. LAPD/City attorney involvement and enforcement of illegal fireworks
 - B. Potential collaboration with neighboring areas/Neighborhood Councils
 - C. Discussion of campaign (including timing) for 2020
- V. Election of Officers for 2019-2020 FY (Up to 5 minutes)
 - A. Treasurer
 - B. Vice Chair
 - C. Chair
- VI. Update on U.S. Census (up to 3 minutes)
 - A. Presentation from Federico Mariscal regarding hiring for the U.S. Census

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- VII. Meeting Schedule for FY 2019-2020 (discussion and possible action – up to 3 minutes)
- A. Approval of Special Meetings for: Tuesday August 20 or Thursday August 22, Thursday, October 10, Thursday, February 13, Thursday, April 9, and Thursday June 11
 - B. General Meetings shall be held on 2nd Thursdays of odd numbered months including: September 12, November 14, January 9, March 12, and May 14
- VIII. Discussion and possible action regarding FY 2019-2020 budget (up to 5 minutes)
- A. Approval of the following allocations of the total \$42,000 budget for FY 2019/2020:
 1. General Operations allocation of up to \$24,250.00 including:
 - a) Office: \$4,250.00
 - b) Outreach: \$20,000.00
 2. Community Improvement Projects (including Clean Team) allocation of up to \$3,500.00
 3. Neighborhood Purpose Grant allocation of up to \$14,250.00
- IX. Committee Update (discussion and possible action – up to 3 minutes)
- A. Standing Committees:
 1. Outreach (chaired by Vice Chair)
 2. Finance (chaired by Treasurer)
 - B. Ad Hoc Committees:
 1. Clean Team
 2. Event
 3. Neighborhood Purpose Grant
 4. By-Laws
 - C. Scheduling of Committee Meetings
- X. Community Impact Statement (CIS) Updates (discussion and possible action – up to 3 minutes)
- XI. Finance Items (discussion and possible action – up to 5 minutes)
- A. Approval of June 2019 MER
 - B. Approval of funds for the following items for fiscal year 2019/2020:
 1. Up to \$1,200 for repair/re-paint of Hermon sign
 2. Up to \$800 (for the FY 2019-2020) for additional storage for HNC
 3. Up to \$356 for PO Box for fiscal year 2019-20
 4. Up to \$150 per board meeting (\$1,500 total for the year) for minute taking services
 5. Up to \$14,250 for Neighborhood Purpose Grants
 6. Up to \$300 per month (up to \$3,600 total) for website maintenance services
 7. Up to \$250 to Mika Color for Holiday bow storage (for the year)
 8. Up to \$175 per month (up to \$2,100.00 total for fiscal year) to Hermon Church for rental of meeting space and storage
 9. Up to \$20 per board meeting for Facebook promotion/advertising (up to \$240 total for fiscal year)
 10. Up to \$2,200 for fiscal year 2019-20 for promotional items
 11. Up to \$6,300 for Holiday/Hermon Tree Lighting Event
 12. Up to to \$3,500 for Clean Team total budget
 13. Up to \$8,500 for outreach including postage, flyers, and postcards for promotion of HNC meetings and events
 14. Up to \$60 per board meeting (up to \$720 total for fiscal year) for purchase of refreshments for fiscal year 2018-19 HNC board meetings

- XII. Outreach Strategy (discussion and possible action – up to 5 minutes)
- A. How to improve Hermon NC Facebook Page, Instagram, E-mail campaign (mailchimp). More promotion/exposure to direct traffic to Facebook, Instagram, website.
 - B. Facebook targeted marketing (next steps)
 - C. Follow-up to meetings to be posted on various sites (Nextdoor), Facebook, E-Mails.
 - D. Outreach strategy for upcoming meetings
- XIII. Set or announce date(s) for upcoming NC board and committee meetings
- XIV. ADMINISTRATIVE ITEMS (discussion and possible action – up to 10 minutes:
- A. Review and Adoption of Minutes for March, April, and May board meetings
 - B. Discussion and possible action to update the Neighborhood Council inventory list for DONE
- XV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS
- XVI. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS
- XVII. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - Agendas will be posted for public review at www.HermonNC.org and as follows:

- **Hermon Fellowship Center 5800 Monterey Road, Los Angeles, CA 90042**
- **Hermon Dog Park in Hermon Park**
- **Fresco Market 5914 Monterey Road, Los Angeles, CA 90042**
- **You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at:**

<https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting N. Mihalka, HNC Chair, at nicole.hermonnc@gmail.com.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street, L.A., CA, at our website: HermonNC.org, www.empowerla.org/hnc/ or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Nicole Mihalka, Board Chair, at nicole.hermonnc@gmail.com.

RECONSIDERATION AND GRIEVANCE PROCESS For information on the HNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HNC Bylaws. The Bylaws are available at our Board meetings and our website www.empowerla.org/hnc/

SERVICIOS DE TRADUCCION Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a J. Quezada, al (818) 425-9976 o por correo electrónico jorgequezada76@gmail.com para avisar al Concejo Vecinal