



#### **HNC GOVERNING BOARD MEMBERS**

Nicole Mihalka, **CHAIR** *Cultural Rep.*  
Cheryl Hansen, **VICE CHAIR** *Community Int. Rep.*  
Danielle Suarez **TREASURER**, *Quality of Life Rep.*  
Leonel Aguilar *East. Rep.*  
D. Davis Fowlkes, *Educational Rep.*  
Katherine Harrington, *North Rep.*  
Jessica Jimenez, *Youth Rep.*  
Jorge Quezada, *West Rep.*  
Lee Turner, *Charitable, Civic or Faith-Based Rep.*

[www.HermonNC.org](http://www.HermonNC.org) [info@hermonnc.org](mailto:info@hermonnc.org)

### **Special Joint Board and Special Ad Hoc Clean Team and Special Outreach Committee Meeting Agenda**

Monday, September 23, 2019 — 6-8:30 PM  
5718 Monterey Road  
Los Angeles, CA 90042

The City's Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us. All agenda items are actionable unless otherwise noted.

- I. WELCOMING REMARKS:
  - A. Call to order
- II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS
- III. DISCUSSION OF UPCOMING CD14 CANDIDATE FORUM
- IV. CLEAN TEAM COMMITTEE
- V. DISCUSSION OF PREVIOUS CLEAN TEAM EVENTS
- VI. DISCUSSION OF ADDITIONAL DATES FOR 2019/2020
- VII. DISCUSSION OF POTENTIAL PROMOTIONAL ITEMS FOR CLEAN TEAM EVENTS FOR 2019/2020
- VIII. DISCUSSION OF OUTREACH FOR CLEAN TEAM EVENT(S)
  - A. Discussion of verbiage for reusable banners
  - B. Online promotion v mailers
  - C. Presence at Fresco Harvest Festival
- IX. REVIEW OF BUDGET
  - A. Items to purchase and reuse (grabbers, gloves, etc.)
- X. DISCUSSION OF NEXT STEPS FOR ORGANIZING/PREPARING FOR CLEAN TEAM EVENT(S)
- XI. OUTREACH COMMITTEE
- XII. DISCUSSION of HNC's booth at Fresco's Harvest Festival
  - A. Coordination/scheduling of board members for Harvest Fest booth

- B. Promotional strategy
- C. Handouts

XIII. DISCUSSION AND POSSIBLE ACTION FOR ADDITIONAL DECORATIONS FOR HOLIDAY TREE

XIV. TOY GIVEAWAY - CONFIRM LOCATION, VOLUNTEER SIGNUP AND GIVEAWAY STRATEGY

XV. DISCUSSION AND POSSIBLE ACTION FOR HOLIDAY EVENT

- A. Confirm co-sponsors include Hermon Church, CD 14 and Bushnell Way
- B. Budget (approved up to \$6,300)
- C. Coordination of Board Members/Schedule of Event Lineup
- D. Materials: Banners, Postcards and Flyers
- E. Gifts/NC branded giveaway items; review of mock-ups
- F. Entertainment and Food
  - 1. Location of Santa and/or other characters
  - 2. Photo booth
  - 3. DJ and other music
  - 4. Food vendors
  - 5. Bushnell Way Concert
- G. Tree Lighting timing and leadership

XVI. DISCUSSION RE ADDING "SLOW DOWN – SCHOOL IS IN SESSION" SIGNS NEAR SCHOOLS

XVII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

XVIII. ADJOURNMENT

**Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chair.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - Agendas will be posted for public review at [www.HermonNC.org](http://www.HermonNC.org) and as follows:

- Hermon Fellowship Center 5800 Monterey Road, Los Angeles, CA 90042
- Hermon Dog Park in Hermon Park
- Fresco Market 5914 Monterey Road, Los Angeles, CA 90042

**You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:** <https://www.lacity.org/your-government/government-information/subscribe-meetings-agendas-and-documents/neighborhood>

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street, L.A., CA, at our website: [HermonNC.org](http://HermonNC.org), [www.empowerla.org/hnc/](http://www.empowerla.org/hnc/) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact Nicole Mihalka, Board Chair, at [nicole.hermonnc@gmail.com](mailto:nicole.hermonnc@gmail.com).

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the HNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HNC Bylaws. The Bylaws are available at our Board meetings and our website [www.empowerla.org/hnc/](http://www.empowerla.org/hnc/)

**SERVICIOS DE TRADUCCION** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a J. Quezada, al (818) 425-9976 o por correo electrónico [jorgequezada76@gmail.com](mailto:jorgequezada76@gmail.com) para avisar al Concejo Vecinal